

St Timothy Men's Club Bylaws as of May 6, 2024

ARTICLE I NAME

The name of the organization shall be "The St. Timothy Men's Club,"

ARTICLE II Mission Statement

The Men's Club is open to all men of the parish. Our mission is to promote fraternity and Christian fellowship within our ministry and throughout the entire parish. Through our volunteer fund raising events, we provide support to various outreach groups, church ministries and parish facilities. Working together within our faith, we make a difference in our parish and community.

ARTICLE III MEMBERSHIP & MEETINGS

Section 1. The Board of Directors shall consist of the following elected officers to wit: Past President, President, Vice-President, Treasurer, Secretary, Social Chairman, Spiritual leader, Communications Chairman, Membership Chairman, Speaker Chairman, and one Board Member at large who shall all be from the general membership of the church and who shall present themselves and their credentials provided for in these bylaws. Officers will be nominated at the first meeting in April. Elections to take place at the first meeting in May; terms are July 1st - June 30th. The pastor of St. Timothy Catholic Church shall be known as the Honorary Chief Executive Officer.

Section 2. All Board and General meetings will be held no less than monthly, except that no board meetings will normally be held in June and July and no general meetings will normally be held in June, July or August.

Section 3. When a member is about to speak, he shall rise and address the Chair and give his name. The presiding officer shall announce the name of the member entitled to the floor; the member shall then confine his remarks to the subject under consideration. No member shall speak longer than five minutes without permission of the chair.

Section 4. Procedure and debate shall be in accordance with "Roberts Rules of Order."

Section 5. All committee reports shall be typewritten and signed.

Section 6. Any proposed resolutions to the bylaws must be submitted in writing to the Board.

Section 7. The Board of Directors shall submit a budget and list of goals to the general membership at the September meeting. This budget will be voted on by the general membership and must be approved by majority vote of those in attendance and meeting the voting eligibility requirements as described in Section 8 of this Article.

Section 8. General Membership is any registered male member of St. Timothy Catholic Church. Voting rights are permitted to any member who has attended a prior general meeting within 6 months of that said meeting or vote.

ARTICLE IV Finances

Section 1. The Board will submit a semi-annual report to the Finance Council. The Treasurer will report

the financial status of the Men's Club to the general membership at the monthly general meeting.

Section2. Section2. The President has the authority to spend up to \$1,000 at his discretion. All other expenditures over \$1,000, that are not in the current budget, must be voted on by a majority of the general membership in attendance.

ARTICLE V ELECTIONS

Section1. At the general meeting in May officers shall be elected for the following terms:

Past President	1 Year
President	1 Year
Vice President:	1 Year and to become President the following yr. for 1 year
Treasurer:	1 Year (prior board mbr with previous 1 year experience).
Social Chairman	1 Year
Secretary	1 Year
Spiritual Leader	1 Year
Communications Chairman	1 Year
Membership Chairman	1 Year
Speaker Chairman	1 Year
Member at Large	1 Year

*Vacancies will be filled at the discretion of the Board of Directors.

Section2. A written or printed ballot with the name or names of the candidates voted for shall be used. Any ballot for delegates which shall contain a greater or lesser number of names of nominees than the full number of delegates to be elected shall be invalid.

Section3. Three members of the Board shall be appointed by the President to canvass the ballot and report the results of their canvass.

Section 4 Unless candidates are elected by acclamation, each candidate for Board membership will be elected via secret ballot.

ARTICLE VI OFFICERS

Past President

Assist with overall support and guidance of the Board of Directors

President

Preside over all Board and General Meetings and be the lead communicator to applicable parish councils as directed by the Pastor. coordinate and schedule all calendar of events with parish staff. Along with VP, set agenda for all board and general Meetings, coordinate with Secretary the distributions of board minutes.

Vice-President

Assist the President in all aspects of the President's responsibilities and assume the role and responsibilities of the President, in the event of the of the President's absence.

Treasurer

Submit monthly financial reports at Board and General meetings. Prepare budget for events and fund-raising activities and maintain historical and current financial statements. Provide semi-annual financial reports to the Finance Council. Reconcile and balance the bank statements on a monthly basis.

Account and reconcile event proceeds, expenses, and prepare event income statements.

Secretary

Record minutes of the General and Board Meetings.

Coordinate; assist in the preparation, and distribution of the meeting agendas.

Social Chairman

Coordinate social events.

Coordinate the Board and General meeting food and beverage schedule.

Membership

Solicit and promote membership.

Speaker Chairman

Coordinate Speakers for general membership meetings

Communications

Communicate Board initiatives to the general members.

Communicate minutes and meeting reminder to general members.

Maintain the Membership Directory.

Spiritual Leader

Responsible for facilitating the opening and closing prayers at Board and General meetings and coordination of any other spiritual initiatives (e.g. Stations of the Cross, Retreats, etc.).

Member At-Large

Responsibilities as assigned by the President.

ARTICLE VII QUORUM

A majority of the members of this Board shall constitute a quorum.

ARTICLE VIII AMENDMENTS

These bylaws may be amended by a majority of the Board of Directors and either ratified at a meeting by a two-thirds majority vote of the general members or through an email solicitation of such members.

Secretary

Date