

# REGISTER FOR MY OWN CHURCH

Must use Edge, Chrome, Firefox or Safari Browsers\*

<https://stpetersburg.parishsoftfamilysuite.com>

- Select New User:

**ParishSOFT** Connecting People and the Church

Welcome - Log In Below

Username:\*

Password:\*

[New User](#) [Lost password?](#)

For security purposes - we only support the following browsers  
**Edge, Chrome, Firefox and Safari.**  
If you do not have any of these installed on your system you must install or upgrade to one of them before you can login.

- Complete Fields with asterisk (\*)
- Scroll down to select St. Timothy Catholic Church (alphabetical list)
- Create a username and then "TAB". If username is available a green check mark and available will appear next to "User Name" field

### New User Registration Form

#### Step 1: Account Request

**i** **Organization Not in List?** If your organization is not available in the dropdown, please contact them for assistance.

Organization:\*

User Name:\*

Password: **A temporary password will be emailed to you following account approval.**  
Please monitor your spam folder. If you do not receive an email in the next few days, contact the organization.

#### Step 2: Personal Information

This information is used to verify your identity in the database OR create a new family record.

First Name:\*  Postal Code:\*

Last Name:\*  Address:\*

Nick Name:  City:

Primary Phone:\*  eg. 555-123-1234 State/Region:

Birth Date:\*  eg. MM/DD/YYYY  Country:

#### Step 3: Email Address

**i** **Why Multiple Email Addresses?** People occasionally change email addresses. If you are in the family database, the additional email fields help us find or update your family record.

Current Email:\*  eg. email@domain.com Prior Email #1:  optional

Confirm Current:\*  Prior Email #2:  optional

Click Submit  
Registration

## Read Terms of Use and Click "I Agree" to continue registration

Terms of Use and Opt in Prompt ✕

Do you agree to the Terms of Use and Privacy policies and do you expressly consent to having your registration information stored and transmitted by ParishSOFT?

If you agree and consent, click **I Agree**. The information you entered will be saved for future use.

If you do not agree and consent, click **I Do Not Agree**. Your registration will be canceled. The information you entered will not be saved.

**I Agree** **I Do Not Agree**

**User Registration Submission Complete!**

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**Current Status: Pending Review & Approval**

Due to security and identity concerns, your registration information must be reviewed and approved by staff before you are allowed access to the system. The time it takes to approve new user registrations varies, but the turnaround time is typically 1 to 3 days. Thank you for your patience.

**We will send status updates to you at the email address below. Following account approval, you will receive your account information and a randomly generated password.**

**[REDACTED]**

Please monitor your spam folder!

## Check your email for updates:

ParishSOFT User Registration Pending Review & Approval. ▾ Inbox x 🖨 🔗

no-reply@parishsoft.com 4:41 PM (3 hours ago) ★ ↶ ⋮  
to me ▾

**St Timothy Parish - ParishSOFT User Registration Pending Review & Approval**

Due to security and identity concerns, your registration requires review and approval by staff before you can access the system. The time required for approval varies, but is typically complete within 1-3 days. Thank you for your patience!

Following account approval, you will receive your account information and a randomly generated password.

Please contact us at [donna.jackson@sainttims.org](mailto:donna.jackson@sainttims.org) if you have any questions.

This email was sent from an email address that is not monitored. If you have any questions or issues, please contact your organization.

**\*Setting this up on your phone?**

Scroll down and click on **Full Site**

ParishSOFT Mobile

Username

Password

Login

[Register](#) | [Forgot Password](#) | [Terms of Use](#)

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